

BY-LAWS

LAKE GEORGE CONSERVATION CLUB

Revised 1981
Revised July, 1994
Revised June 2010
Revised June 2011
Revised October 2019

Article 1. Purposes

The purposes of the Lake George Conservation Club, referred to in this document as the 'Club,' are as stated in the Articles of Incorporation, and include, but are not limited to the following:

- A.** Create and preserve a friendly, cooperative, neighborhood atmosphere among residents and property owners in the area surrounding Lake George.
- B.** Maintain contacts with the Lake George Improvement District (LGID), the DNR, the City of Oak Grove and other local agencies with a view toward:
 - a.** Improving the environment of Lake George.
 - b.** Where possible provide any help that will maintain Lake George at its authorized lake level.
 - c.** Track and provide feedback on species balance resulting from fish restocking programs that are undertaken in Lake George.
 - d.** Provide feedback to the LGID of any observed infestations of aquatic invasive species.
- C.** Engage in community service projects; for example,
 - a.** Participate in "Adopt a Highway" road-side clean up
 - b.** Encourage and support environmental education and safety programs.
 - c.** Participate in invasive species spotting and identification programs such as the zebra mussel monitoring project.
- D.** Cooperate with the State, the County and the City in the maintenance and activities in the park lands that abut Lake George.

Article 2. Membership and Dues.

- Section 1.** Residents and property owners in the area surrounding Lake George and any others interested in promoting the objectives of the Club are eligible for membership.
- Section 2.** Membership is granted to all persons age 18 or over in a household when any person in that household pays the dues; however, no more than two of those persons may cast a vote on any motion which is brought before the membership or for the election of any club Officer or Director.
- Section 3.** New memberships become effective upon payment of annual dues, with full voting rights granted for the period up to the June meeting of the following year.
- Section 4.** Membership is renewable by payment of dues on or before the June meeting each year and continues voting rights up to the June meeting of the following year.

- Section 5.** Membership and voting rights are suspended by non-payment of dues by the June meeting. Reinstatement of a suspended membership becomes effective immediately upon payment of dues and restores full voting rights from that point until the June meeting of the following year.
- Section 6.** Membership is not transferable nor assignable except within a household as outlined in this Article, Section 2.
- Section 7.** A budget and dues proposal for the following year are prepared annually by the Board of Directors and presented for approval, typically at the September general membership meeting.

Article 3. Directors, Officers & Elections

- Section 1.** The affairs of the Club shall be managed by a Board of Directors, elected at the May meeting by the membership, following the schedule defined in Section 2 of this Article 3.
- Section 2.** The Board of Directors shall be a maximum of seven in number:
- a. Four Club Officers of President, Vice-president, Secretary, and Treasurer plus up to three Directors at Large.
 - b. The President and Secretary shall be elected to a two-year term in office on ODD numbered years.
 - c. The Vice President and Treasurer shall be elected to a two-year term in office on EVEN numbered years.
 - d. The Directors at Large shall be elected each year for a one-year term in office.
 - e. There is no limit on the number of terms which an Officer or Director may hold.
- Section 3.** Only current members as defined in Article 2 are eligible for the position of Director.
- Section 4.** A vacancy in any office shall be filled by the Board of Directors for the unexpired term of such office with the consent of the membership.
- Section 5.** The President shall preside over the Board of Directors.
- Section 6.** The President shall be the principal executive officer of the Club and shall
- a. supervise and control the business and affairs of the Club,
 - b. preside at meetings of the members and the Board of Directors,
 - c. be an ex-officio member of all committees,
 - d. have the authority on behalf of the Club to sign contracts and other instruments authorized by the membership of the Board of Directors.
- Section 7.** The Vice-president shall assist the President in the discharge of all official duties and shall preside at meetings of the members in the absence of the President.
- Section 8.** The Secretary shall
- a. keep the minutes of meetings of the members and of the Board and distribute them to the membership
 - b. be the custodian of the Club records,
 - c. keep a register of the names and addresses of the members,
 - d. perform such other duties as may be assigned by the President of the Board.
- Section 9.** The Treasurer shall
- a. have charge and custody of all funds and securities of the Club, and shall safeguard such funds by deposit in banks and/or other investments selected by the Board,

- b. file the annual Form 990-N (e-postcard) with the IRS as required,
- c. perform all duties as may be assigned by the President of the Board,
- d. prepare an annual budget for presentation by the Board,
- e. and may maintain a petty cash fund for the payment of postage and other minor expenditures.

Section 10. The Board of Directors may appoint, at its sole discretion, an Advisor to the Board. This role, usually a former Club Officer of the Board, shall be non-voting and is intended to provide continuity as the Board transitions through the annual electoral process.

Section 11. To promote coordination between the Lake George Conservation Club and the Lake George Improvement District (LGID), the LGID may designate one of its directors to work in liaison with the (Conservation Club) Board. That person shall be a non-voting member of the Board, who may take part in deliberations of the Board, but shall not have a vote on any decisions made by the Board

Article 4. Meetings

Section 1. The Board of Directors shall hold an annual post-election meeting, typically prior to the June meeting of the Club. The agenda of the annual meeting shall include, but not be limited to, the following items:

- a. reviewal of the by-laws;
- b. begin preparation of the budget for the following year which must be presented to the membership for approval at the September meeting;
- c. set the time and place for general membership meetings;
- d. conduct such other business as is needed.

Section 2. The Board of Directors shall hold other meetings as may be called by the President or by a majority of the Board members.

Section 3. Four members of the Board of Directors, at least two of whom must be Club Officers as defined in Section 2, Article 3, shall be deemed a quorum for the transaction of business, and a majority of such quorum may act for the Board as a whole.

Section 4. A majority vote of the members present at a general membership meeting is sufficient for the passage of motions and resolutions.

Article 5. Disbursement and collection of funds

Section 1. The President and the Treasurer are authorized to transfer funds.

Section 2. For urgent, unforeseen needs which require attention before the next general membership meeting, the Board of Directors shall have the authority to appropriate and spend up to \$200.00. A full explanation and accounting of any such emergency expenditure must be provided at the next general membership meeting.

Section 3. Proposed expenditure of any non-emergency, unbudgeted amount over \$200.00 must have prior approval by the Board and the membership.

Article 6. Amendments

Section 1. These By-laws may be amended by first submitting proposed changes to the general membership for review at two consecutive meetings. Adoption of the proposed changes will be decided by majority vote of the members present at the second meeting.